

Instructions to configure EMC and Alerts in SupplyWEB

Welcome, SWUser. Last Update: 11-17-2011 01:00:03 PM EST

Welcome to SupplyWEB 10.1.5.04. If SupplyWeb is new for you, we recommend using the online [Tutorial](#) to familiarize yourself with the application. For the most recent enhancements, read the [Release Notes](#).

Releases Shipments Receipts Purchase Orders Messages Problem Reporting

Releases

No Events For this Category

These tabs can be set for additional personal notifications. Refer to the following instructions on configuring the Event Management Console.

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This screen is displayed once the user logs into SupplyWEB.

Configuring Event Management Console (EMC)

Preferences EMC Configuration

Event Modules

Releases | Purchase Orders | Shipments | Receipts | Messages | Problem Reporting

Show All

Edit	Events	Show	Priority
	Past Due	<input type="checkbox"/>	<input type="checkbox"/>
	Due Today	<input type="checkbox"/>	<input type="checkbox"/>
	Due Within 7 Days	<input type="checkbox"/>	<input type="checkbox"/>
	Emergency Requirements	<input type="checkbox"/>	<input type="checkbox"/>
	Open Premium Freight Authorizations	<input type="checkbox"/>	<input type="checkbox"/>
	Exceeded Net Change	<input type="checkbox"/>	<input type="checkbox"/>
	SMI Parts Over Maximum Quantity	<input type="checkbox"/>	<input type="checkbox"/>
	SMI Parts Under Minimum Quantity	<input type="checkbox"/>	<input type="checkbox"/>
	Release Unviewed	<input type="checkbox"/>	<input type="checkbox"/>

Positioning

Adjust the EMC layout by selecting the module you'd like to appear in each section of the page.

None | None | None | None | None | None

Submit | Reset

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Click Preference → Configure EMC

Configuring Event Management Console (EMC)

Event Modules

Releases Purchase Orders Shipments Receipts Messages Problem Reporting

Edit	Events	Show	Priority
	Past Due	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Due Today	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Due Within 7 Days	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Emergency Requirements	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Open Premium Freight Authorizations	<input type="checkbox"/>	<input type="checkbox"/>
	Exceeded Net Change	<input type="checkbox"/>	<input type="checkbox"/>
	SMI Parts Over Maximum Quantity	<input type="checkbox"/>	<input type="checkbox"/>
	SMI Parts Under Minimum Quantity	<input type="checkbox"/>	<input type="checkbox"/>
	Release Unviewed	<input type="checkbox"/>	<input type="checkbox"/>

Positioning

Adjust the EMC layout by selecting the module you'd like to appear in each section of the page.

None None None None None None

Submit Reset

Choose the desired events to show up on the EMC screen.

Certain events, for instance “Exceed Net Change”, require tolerance percentage in the set up. Click the pencil icon next to the event to edit information accordingly. Once completed, save the changes.

Lacks does not use Purchase Orders in SupplyWEB and it need not be monitored.

Click on Shipments tab

This Instruction show typical check options. Supplier can pick and choose to suit the optimal events to meet shipment and quality requirements.

Configuring Event Management Console (EMC)

Preferences EMC Configuration

Event Modules

Releases | Purchase Orders | **Shipments** | Receipts | Messages | Problem Reporting

Edit	Events	Show	Priority
	Staged Shipments	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	ASN Published Today	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	ASN Published Past 7 Days	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	AETC Rejected Past 7 Days	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	AETC Accepted Past 7 Days	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	CUM Schedule Ahead	<input type="checkbox"/>	<input type="checkbox"/>
	CUM Schedule Behind	<input type="checkbox"/>	<input type="checkbox"/>

Positioning

Adjust the EMC layout by selecting the module you'd like to appear in each section of the page.

None | None | None | None | None | None

Submit | Reset

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Choose the desired events to show up on the EMC screen.

Certain events, for instance “CUM Schedule Ahead”, require tolerance percentage in the set up. Click the pencil icon next to the event to edit information accordingly. Once completed, save the changes.

Click on Receipts tab.

This Instruction show typical check options. Supplier can pick and choose to suit the optimal events to meet shipment and quality requirements.

Configuring Event Management Console (EMC)

Event Modules

Releases Purchase Orders Shipments **Receipts** Messages Problem Reporting

Edit	Events	Show	Priority
	Published Today	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Published Past 7 Days	<input type="checkbox"/>	<input type="checkbox"/>
	Receiving Discrepancies	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Positioning

Adjust the EMC layout by selecting the module you'd like to appear in each section of the page.

None None None None None None

Submit Reset

Choose the desired events to show up on the EMC screen.

Click on Problem Reporting tab.

This instruction shows typical check options. Supplier can pick and choose to suit the optimal events to meet shipment and quality requirements.

Configuring Event Management Console (EMC)

Event Modules

Releases | Purchase Orders | Shipments | Receipts | **Messages** | Problem Reporting

Show All

Edit	Events	Show	Priority
	DPRs with Response to Be Reviewed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	DPRs Response Past Due	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	DPRs Rejected	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	DMNs with Containment Response Past Due	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	DMNs with Corrective Response Past Due	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	DMNs with Containment Response Rejected	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	DMNs with Corrective Response Rejected	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	PPAPs Published	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	DMNs with Required Containment Response	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	DMNs with Required Corrective Response	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	DPRs with Required Response	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Positioning

Adjust the EMC layout by selecting the module you'd like to appear in each section of the page.

None | None | None | None | None | None

Submit | Reset

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Choose the desired events to show up on the EMC screen. Lacks recommends to check all the events in this tab.

Click on Messages tab.

This Instruction show typical check options. Supplier can pick and choose to suit the optimal events to meet shipment and quality requirements.

Configuring Event Management Console (EMC)

Check both boxes for Unviewed Messages event.

Preferences EMC Configuration

Event Modules **5**

Releases Purchase Orders Shipments Receipts **Messages** Problem Reporting

Show All

Events	Show	Priority
Unviewed Messages	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Positioning

Adjust the EMC layout by selecting the module you'd like to appear in each section of the page.

None None None None None None

Submit Reset

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This Instruction show typical check options.

Configuring Event Management Console (EMC)

Preferences EMC Configuration

Event Modules

Releases | Purchase Orders | Shipments | Receipts | **Messages** | Problem Reporting

Show All

Events	Show	Priority
Unviewed Messages	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Positioning

Adjust the EMC layout by selecting the module you'd like to appear in each section of the page.

Releases | Shipments | Problem Reporting | Receipts | Messages | None

Submit | Reset

Select the order/positioning of the events to show up on EMC at the login screen.

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Click Submit once all the events are positioned. If the tolerances are not set for certain events, a pop up window will display with a message to complete that process.

This completes the setting up of EMC.

Configure Alerts to receive email messages

Preferences Alert Configuration

Contact Information

User: SWUser

Demand Alerts

Edit	Alert	Send
	New Part	<input type="checkbox"/>
	Requirement Manually Deleted	<input type="checkbox"/>
	Requirement Manually Added/Changed	<input type="checkbox"/>
	Supplier Net Change Threshold Exceeded	<input type="checkbox"/>
	Shipment with Cancelled Schedules	<input type="checkbox"/>
	Shippers Adjusted with Fulfillment	<input type="checkbox"/>
	New Demand, Shipper ID Not Found	<input type="checkbox"/>

AETC Alerts

Edit	Alert	Send
	Customer Rejected AETC Request	<input type="checkbox"/>
	Customer Accepted AETC Request	<input type="checkbox"/>

Metric Alerts

Edit	Alert	Send
	Metrics Published	<input type="checkbox"/>

Premium Freight Alerts

Edit	Alert	Send
	New Premium Freight Authorization	<input type="checkbox"/>
	Premium Freight Authorization Cancelled	<input type="checkbox"/>

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Setting up alerts for a particular user would help in receiving emails when there is a change made to the part supplied by the user or the user's Supplier. Based on user's credentials and job requirement, there are various Alerts that a user can setup namely:

- Demand Alerts
- AETC Alerts
- Metrics Alerts
- Premium Freight Alerts
- DMN Alerts
- DPR Alerts
- PPAP Alerts
- Receipts Alerts
- CUM Management Alerts

Some Alerts require tolerances defined similar to the Events.

Configure Alerts to receive email messages

Preferences Alert Configuration

Contact Information

User:

Demand Alerts

Edit	Alert	Send
	New Part	<input checked="" type="checkbox"/>
	Requirement Manually Deleted	<input type="checkbox"/>
	Requirement Manually Added/Changed	<input type="checkbox"/>
	Supplier Net Change Threshold Exceeded	<input type="checkbox"/>
	Shipment with Cancelled Schedules	<input type="checkbox"/>
	Shippers Adjusted with Fulfillment	<input type="checkbox"/>
	New Demand, Shipper ID Not Found	<input type="checkbox"/>

AETC Alerts

Edit	Alert	Send
	Customer Rejected AETC Request	<input checked="" type="checkbox"/>
	Customer Accepted AETC Request	<input checked="" type="checkbox"/>

Metrics Alerts

Edit	Alert	Send
	Metrics Published	<input checked="" type="checkbox"/>

Premium Freight Alerts

Edit	Alert	Send
	New Premium Freight Authorization	<input checked="" type="checkbox"/>
	Premium Freight Authorization Cancelled	<input checked="" type="checkbox"/>

DMN Alerts

Edit	Alert	Send
	DMN Published	<input checked="" type="checkbox"/>
	DMN Containment Response Required	<input checked="" type="checkbox"/>
	DMN Corrective Response Required	<input checked="" type="checkbox"/>
	DMN Containment Response Past Due	<input checked="" type="checkbox"/>
	DMN Corrective Response Past Due	<input checked="" type="checkbox"/>
	DMN Containment Response Rejected	<input checked="" type="checkbox"/>
	DMN Corrective Response Rejected	<input checked="" type="checkbox"/>
	New Attachment added for previously published DMN	<input checked="" type="checkbox"/>

DPR Alerts

Edit	Alert	Send
	DPR Published	<input checked="" type="checkbox"/>
	DPR Response Accepted	<input checked="" type="checkbox"/>
	DPR Response Rejected	<input checked="" type="checkbox"/>
	DPR Response Past Due	<input checked="" type="checkbox"/>
	DPR Response Required	<input checked="" type="checkbox"/>
	New Attachment added for previously published DPR	<input checked="" type="checkbox"/>

PPAP Alerts

Edit	Alert	Send
	PPAP Published	<input checked="" type="checkbox"/>

Receipt Alerts

Edit	Alert	Send
	Receipt Published	<input checked="" type="checkbox"/>
	Receipt Without Matching ASN	<input checked="" type="checkbox"/>
	Receipt with Discrepancies	<input checked="" type="checkbox"/>

CUM Management Alerts

Edit	Alert	Send
	CUM Reset	<input checked="" type="checkbox"/>
	Shipment Adjustment	<input checked="" type="checkbox"/>
	High Fab Mat change	<input type="checkbox"/>

Click "Save" once all the alerts that are needed, have been selected.

Typical Alerts settings are shown in this screen. It can be configured based on the user's requirements, needs and credential.

